



UPPSALA
UNIVERSITET

Application for OS funds

This application can be written in Swedish or English. The currency used is SEK. A maximum of 10.000 SEK per application may be approved. The filled in application should be e-mailed to: erasmus@uu.se. Write in the subject box: Application OS funds. The applicant is responsible for having the head of the department approving the submission of the application and that there are sufficient resources to carry out the activities the funds are applied for.

Name and e-mail for the applicant

Department

Description of activity to be carried out

Motivate and describe the anticipated results, target group and expected number of participants. Also describe how you plan to follow up on the activity.

Simple budget

A specific amount should be stated (even 1000s). Make an approximate calculation and round up to even 1000s. If you plan several activities and they can be included in a total budget of 10.000 SEK, you may write one single application for several activities. Be careful to be clear about which activities you are applying for OS funds for.

Total amount applied for

Planned dates for the activity

If you plan several activities, state the date for the first and last activity.

Contact details to finance administrator at the department

Date, name of head of department and signature

The head of department approves, by signing, that the activity will be carried out; that there is co-funding at the department to cover indirect costs; that the activity is connected to and useful for the department.