



UPPSALA
UNIVERSITET

Application of extra funds in connection with studying abroad for students with special needs within Erasmus+ updated 20220308

Within Erasmus+ outgoing students with physical, mental or neuropsychiatric disabilities may receive additional funds for the extra expenses they might have in connection with their student exchange/traineeship abroad.

Students can apply to cover extra costs for example for bringing necessary aid equipment such as a wheelchair or suitable adopted accommodation, necessary psychological treatments or a preparatory visit in the host country and at the host institution. Students cannot apply for funds for pedagogical support, which the host university offer free of charge to the student.

The application consists of the following two parts:

1. This application form, which the student fills in, prints, signs and mails (with regular posts) to the Erasmus team. In the application the student states the underlying reasons for the need of the extra funds, and attaches certificates (from medical doctor, psychologist etc) if relevant. This information will be handled cautiously. Only the Erasmus team will look at this application, and it will be stored in a locked cupboard in the Segerstedt building. If relevant, the Erasmus team may contact the responsible international coordinator and/or department and/or the coordinators supporting students with disabilities in order to make a needs assessment, students will be informed if a needs assessment will be carried out. The information will be kept as long as it is required depending on the agreement for the mobility project. The Erasmus team is responsible for ensuring that it is clearly stated when this information will be shredded. If you have any questions of how this information will be handled, please ask the Erasmus team. Once you have filled and posted this application please send an email to erasmus@uu.se to notify the Erasmus team that the application is on its way.
2. An application to the Swedish National Agency, Universitets – och Högskolerådet, UHR. The application is written by the Erasmus team based on the information in this application. The application of funds is sent to the relevant desk officer. For the Erasmus + programme the application is sent to the Erasmus desk officers at the Swedish National Agency. The focus will be what support is needed and the amount, why the support is needed will not (unless deemed necessary) be stated in this application.

Printed and signed application and relevant attachments (if any) should be sent to:

Uppsala universitet/Uppsala University
Erasmus Stipendier
Box 256
751 05 UPPSALA

Do you need help and support with your application? Visit Erasmus team via zoom drop in every Tuesday and Thursday 13:00 - 14:00 during regular semesters. If you contact us via email: erasmus@uu.se leave out any information which could be considered sensitive regarding your case

1. Contact details - applicant:

Name:

Personal number or date of birth:

Phone number:

Address:

Email:

Name and email to responsible international coordinator:

2. Application for financial support

Background: please describe why you need this support and what kind of support you need – please attach relevant documents supporting this need, for example certificate issued by a medical doctor.

Do you get this support from anywhere today (are the costs covered by anyone)?

If yes, please state from where you get this support for example the region, municipality:

If no, please motivate why this support is needed for the stay abroad:

Detailed preliminary budget for additional costs during your stay abroad. Make an estimate on how much it will cost in EUR. If your application is approved you will not be able to reapply for any more support. You will have to show receipts for all costs, meaning the funds approved are based on actual costs.

Please state which costs you apply for extra funds for in EUR. If you apply for all costs in your budget please state the total sum.

I approve of sharing my personal information and any attachments to this application with the Erasmus team and of the Erasmus team being allowed to contact me if anything is unclear in order to develop the application to the Swedish National Agency. I also approve of the Erasmus team contacting my international coordinator and/or department and/or the coordinators for supporting students with disabilities in order to make a needs assessment if relevant, I understand that I will be informed if a needs assessment required to be carried out. I approve of my personal information being stored in a lockable cupboard in the Segerstedt building, as long as it is required according to the mobility programme in which I am taking part in. I understand that the Erasmus team is responsible for ensuring this information is not shared with unauthorized persons and that the primary way of contact is via regular mail and phone.

Signature, Place och date